

**BOARD OF REVIEW**  
**Council Chambers, 101 South Blvd., Baraboo**  
**July 30, 2019 - 1:00 p.m.**

**Roll Call:** Mayor Palm, T. Kolb, P. Wedekind, D. Thurow, B. Zeman

**Others:** Atty Truman, Mark Link & Michael Weymier of Tyler Technologies, Inc., J. Atkinson (alternate)

**CALL TO ORDER:**

Compliance with the Open Meeting Law.

**New Business:**

- Select a Chairperson and Vice Chairperson
- Members who have met the mandatory training requirements: Palm, Kolb, Wedekind, Thurow, and Zeman on 05-10-18. Atkinson on 04-11-19.
- Receive the assessment roll and sworn statements from the Assessor
- Establish Procedures of Operation and Review Forms to be Used
- Review Notices of Intent to File Objection
- Review Schedule of Objections and Hearings
- Review Assessment Roll and Perform Statutory Duties
- Hear any Other Motions and Waivers Authorized by Law

**Report:**

Assessment Roll was open for public inspection beginning July 8, 2019 in the Clerk's and Assessor's Office, and Public Library. Open book was held on July 11, 2019 by appointment at the Assessor's Office.

Notice of Board of Review was properly posted at the Municipal Building, Public Library, Civic Center, on the doors of the Municipal Building and Council Chambers and published at least 15 days prior to the July 30th meeting as required by law.

**Hearings:**

The Board will hear all scheduled cases, deliberate the cases and make final determinations.

**Annual Report:**

Assessor to present Annual Assessment Report to be filed with Wis DOR

**Adjourn:** Upon mailing of the "Notice of the Board of Review Determination", the Board of Review shall adjourn.

Moved by \_\_\_\_\_ 2nd by \_\_\_\_\_ that the Board of Review adjourn.

Brenda Zeman, City Clerk

Please take notice, any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk at 101 South Blvd. or phone 355-2700 during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

Please take further notice that members of the Baraboo Common Council who are not members of the above Committee, may attend this meeting to gather information about a subject over which they have decision making responsibility. Therefore, further notice is hereby given that the above meeting may constitute a meeting of the Baraboo Common Council, and must be noticed as such, although the Council will not take any formal action at this meeting.